



# NORTH SHORE CARDIOLOGY CONSULTANTS

BOARD CERTIFIED CARDIOLOGISTS

Raymond Fisher, MD, FACC

Marc L. Tenzer, MD, FACC, FACP

Otakar Sroubek, MD, FACC

7447 W. Talcott ≈ Suite 200 ≈ Chicago, IL 60631-3746

TEL: (773) 774-5020 ≈ FAX: (773) 774-4967

**Welcome!** Thank you for choosing North Shore Cardiology Consultants.

We provide excellent care with the utmost attention, respect and effort in a caring and professional environment. We value our patients and will strive to ensure you receive the highest quality of medical services. The following information is provided to help you with planning your visits. Please free to call with any questions or for additional information.

Office hours are Monday through Friday from 8:30am – 5:00pm. You will receive a reminder call prior to your appointment. We require 24 hour notice to cancel or reschedule appointments.

As a courtesy, we will bill your insurance, however the balance due is your responsibility. Bills are payable within 30 days of receipt. Co-pays and any balance on your account are due and payable at the time of your appointment. We accept cash, check, MasterCard, Visa, Discover and American Express.

It is your responsibility to contact your insurance company regarding coverage for your visit, tests and/or procedures. They will be able to assist you with benefits, coverage and any limitations of coverage you may have. If your plan requires a referral from your Primary Care Physician, you will need to present it at the time of the appointment.

Enclosed is a “release of records” form. If you have been previously treated for cardiovascular disease by another physician, we would like to review the records. Complete the release, forward to that provider requesting they forward these records by mail or fax to us. If you need help with this, please don’t hesitate to ask and we will assist in procuring the records.

Complete the forms and bring them with you at the time of your visit.

PLEASE arrive 15 minutes prior to your scheduled appointment. Allow additional time for parking.

## **Patient Checklist**

### **Please bring the following at the time of your appointment:**

Your current insurance cards

A photo ID, i.e., driver’s license or State ID

Current pill bottles or list of your current prescription medications and over the counter medications. List must be detailed to include quantities and dosages.

Previous cardiac medical records (If you have them). This includes any cardiac testing, i.e., cardiac catheterization findings or angioplasty records, **nuclear stress tests, treadmill tests, electrocardiograms (EKG’s), echocardiograms, carotid ultrasounds, x-rays, recent labs and any other recent testing.**

Completed, signed and dated - Patient Registration Form, Confidential Communication Form, Health History Form, and Agreement & Authorization Form.

Completed and signed physician referral, if required.

We appreciate the opportunity to serve your healthcare needs and wish you continuing good health.

**The Physicians and Staff of North Shore Cardiology Consultants**